

COVID-19 case response

Check what to do when staff or pupils show symptoms or test positive.

Pupil shows symptoms **in school**

The pupil will wait in the isolation area with the windows open



Teacher to inform office staff and Head so they can arrange for the pupil to be picked up. If contact is necessary, they'll also wear gloves and an apron. If there's a risk of fluids entering the eye, they'll also wear eye protection



Staff member shows symptoms **in school**

Staff member to inform the headteacher/administrator before leaving the school premises, avoiding contact with others



If teaching, staff member to wait until supervision has arrived for their class before leaving



Pupil/staff member shows symptoms **or** gets positive lateral flow test result **at home**

Pupil/staff member to stay at home and inform the Headteacher



Headteacher to advise the pupil/staff member:

- To stay at home
- To take a lateral flow test



Once the individual has left the premises (or if they're at home): surfaces they have come into contact with will be cleaned and disinfected. Areas they have passed through (e.g. corridors) will be cleaned thoroughly as normal



If the individual's LFT test is **negative**

- They can return to school if well enough to do so and there is no fever



If the individual's LFT test is **positive**

- Adults are advised to stay at home for **at least 5 days**, and **children should stay at home for at least 3 days**, counting from the day after their symptoms started or the positive test result, as applicable, and avoid contact with people.
- Members of their household and close contacts should exercise caution in their interactions with others and stay at home and test if they show symptoms

An individual who had COVID-19 symptoms:

- Should only return to school if the only symptoms they still have after the isolation period are a cough or loss/change of smell/taste (these symptoms can last for several weeks once the infection has gone) . they should **not** return until their temperature has returned to normal, or if they are otherwise unwell
- A negative lateral flow test for adults on day 5 and 6 is advised before returning to school
- A negative lateral flow test for children on day 3 and 4 is advised before returning to school