



The Children's House

Artificial Intelligence Policy (AIP)

| This policy should be renewed annually and as required by legislation. | | |
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| Action | Reviewer | Date |
| Review | DF | Oct 2025 |
| Approved by Chair of COM | AZ | Oct 2025 |
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1. Introduction

The Children's House School recognises the transformative potential of Artificial Intelligence (AI) to enhance the educational journey of our young learners. We believe that AI can personalise learning experiences, streamline administrative tasks, and engage students in innovative ways that align with our school's ethos of nurturing curiosity, fostering creativity, and promoting social-emotional development. To ensure the responsible and ethical use of AI, we have developed this comprehensive policy, drawing on guidance from the [Department for Education's \(DfE\) *Generative Artificial Intelligence in Education*](#) document.

2. Scope and Related Policies

This policy applies to all members of The Children's House School community, including staff, students, and visitors. It complements the school's UK GDPR Policies, Online Safety Policy, and ICT and Internet Acceptable Use Policy (AUP). It is also informed by the DfE's *Generative Artificial Intelligence in Education* guidelines to ensure alignment with national standards and best practices in the education sector.

3. Application of AI in Learning, Teaching, and Assessment

We encourage the use of AI-powered tools to support learning journeys, recognizing their potential to enhance pedagogy and personalise education for our students. However, we emphasize the importance of responsible AI usage, ensuring that AI tools are employed in a manner that aligns with our school's values and adheres to ethical principles.

3.1 Students

Students are encouraged to utilise AI-powered tools to support their learning, while maintaining critical thinking skills and adhering to ethical guidelines:

- **Critically evaluate AI-generated information:** Students should critically assess the information provided by AI systems, ensuring it aligns with credible sources and age-appropriate resources.



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- **Recognize AI limitations and biases:** Students should be aware of AI's limitations and potential biases, especially in terms of misinformation and inappropriate content.
- **Respect intellectual property rights:** Students must avoid presenting AI-generated material as their own original work, respecting copyright and attribution.
- **Maintain detailed AI tool usage records:** Students should maintain records of their AI tool usage, including the tools employed, the tasks completed, and the outcomes achieved.

3.2 Teaching Staff

Our teaching staff plays a crucial role in guiding and supervising the responsible use of AI in the classroom. Their responsibilities include:

- **Attend training sessions:** Participate in training sessions on AI's benefits, risks, and ethical application in a school setting.
- **Incorporate AI literacy:** Integrate AI understanding and application within lesson plans and curriculum development, fostering critical thinking and digital literacy skills among students.
- **Monitor student interactions:** Monitor student interactions with AI tools to ensure age-appropriateness and alignment with learning objectives, addressing any misuse promptly.
- **Promote ethical AI usage:** Foster an environment that promotes ethical AI usage among students, encouraging critical evaluation and responsible decision-making.

3.3 Assessments

AI tools may be employed during assessments for students up to the age of 11 under specific conditions, ensuring the following:

- **Independent effort:** The work reflects students' independent efforts and aligns with age-appropriate standards.
- **Appropriate application:** AI tools are used appropriately and responsibly, avoiding plagiarism or misleading purposes.
- **Continuous monitoring:** Ongoing monitoring ensures AI tools are used in accordance with ethical guidelines and align with learning objectives.

4. Ethical Use of Artificial Intelligence

The Children's House School upholds the highest ethical standards in the use of AI. All members of our community are expected to follow these principles:

Data privacy and integrity

- Do not enter personal, sensitive, or identifiable information (e.g. pupil names, photos, safeguarding notes, addresses) into AI tools.
- Always check an application's **privacy notice and Terms of Use** before using it, ensuring it is compliant with UK GDPR and school policy.
- Generative AI platforms generally prohibit under-13s from creating accounts or submitting data; staff must not encourage or enable pupils below this age to use such platforms directly.
- Ensure proper attribution when AI-generated outputs are adapted for teaching or learning.

Non-discrimination

- Avoid prompts or outputs that could perpetuate stereotypes, exclusion, or unfair outcomes.
- Actively model and promote inclusive, equitable practices in all AI use.



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Compliance

- Follow all relevant laws, regulations, and school policies (GDPR, DfE Digital and Technology Standards, Online Safety Policy, Acceptable Use Policy).
- Ensure AI use aligns with the DfE's "Generative AI in Education" guidance (2023, updated 2025).

Bias awareness and mitigation

- Recognise that AI systems can reflect hidden bias.
- Cross-check outputs with trusted sources and exercise professional judgement, especially where safeguarding, curriculum content, or assessment is involved.

Data governance

- Adhere to the school's Data Protection and Retention Policies.
- Store any AI-generated resources securely within approved platforms (e.g. SharePoint, OneDrive, iSAMS).
- Report any concerns over data use, breaches, or misuse of AI tools immediately to the Data Protection Officer (DPO).

6. Review Mechanism

This policy is reviewed annually to ensure its relevance, effectiveness, and alignment with the latest research, best practices, and national guidance on AI's use in primary education, including updates to the DfE's *Generative Artificial Intelligence in Education* document.

7. Ethos Alignment

This AI policy aligns seamlessly with The Children's House School's ethos, which emphasizes:

- **Nurturing Curiosity:** AI tools can stimulate curiosity and encourage students to explore new concepts and problem-solving approaches.
- **Fostering Creativity:** AI can spark creativity by providing new avenues for expression, experimentation, and innovation.
- **Promoting Social-Emotional Development:** AI can enhance social-emotional skills by fostering collaboration, communication, and empathy among students.

In conclusion, we believe that AI, when used responsibly and ethically, can significantly enrich the educational experiences of our young learners, fostering their curiosity, creativity, and social-emotional development. We are committed to upholding our school's ethos as we explore the transformative potential of AI in our classrooms.